

**JOB TITLE: Deburr/Bench Hand/Assembler/ Multi-Task**

**[Click HERE to Email Resume to hr@jamestool.com](mailto:hr@jamestool.com)**

**Job Summary:**

Follow written and verbal instruction in order to learn this position. This position is typically a stepping stone to other positions at James Tool.

**Job Responsibilities:**

- During the assembly operation visually inspect for damage from previous operations and ensure that the product is deburred, cleaned, and assembled properly (if required)
- Retrieve precision parts from Q.A. and properly package for shipment

**Job Requirements:**

- Ability to follow verbal instructions
- Ability to learn how to deburr parts using hand and pneumatic tools to remove sharp edges and blend tool marks from finished machined parts
- Willingness to learn
- Open-minded
- Have good communication skills
- Reliability, Responsibility and Dependable are key performance indicators
- Willing to work overtime as required
- Follow and support James Tool's AS9100 & ISO9001 processes

**Knowledge, Skills & Abilities:**

- Ability to follow verbal and written instructions and possess good communication skills
- Ability to manage and handle consistent change to day-to-day operations and processes

**James Tool is an Equal Opportunity Employer**